

## The CoPOS Main Menu Screen

Pressing [F10] will get you help from just about anywhere within CoPOS. It's a great place to start if you have questions about a particular promot.

The Station is the primary reference for a process within CoPOS.

The Job# is another reference

```
v4.1  4:26 PM          <<<< CoPOS - Main Menu >>>>
[Rel: 12/28/16]      [F10] for Help          Station: 104
                                                                Job ==>:  3
                                                                Mon 07/10/17

*1) Register
*2) Receivables (IOUs)
*3) Reports/Labels/Graphs
*4) Database
*5) Special Orders
*6) Inventory/Item
*7) Membership
*8) Pricing/Margin
*9) System Maintenance
*10) Other/Custom/Controller
*11) Help and Resources
12) [LOG OUT]

Select the desired Option By Number:
```

In addition to selecting by number, you can also select Options by their description. If what you enter identifies **more than** one Option, you will be asked to choose one of the identified selections.

Try entering *SALE* here to see what happens.

Shown above is the first screen you see when you log into CoPOS. This screen is called the **Main Menu**.

Several things you should notice here:

- 1) The CoPOS Version# (**4.1**) is found in the upper left followed by the Time of Day.
- 2) The Release Date (**12/28/16**) is shown below the Version# and Time of Day.
- 3) The Current Date (**Mon 07/10/17**) is shown on the right-hand side underneath the Job#.