

## **Configure LBMX to load your Co-op Deals File into CoPOS**

It has come to the attention of CoPOS that the NCG has changed the way that the monthly Co-op Deal spreadsheet is delivered to the co-ops. The spreadsheet is no longer available via the NCG website and now must be downloaded using LBMX.

The new file downloaded from LBMX can be used in CoPOS after doing the following:

- 1) Update CoPOS to the latest release (CoPOS must be from May 2016 or later).
- 2) Configure the Grid View in LBMX to have the exact columns listed below.
- 3) Rename the file that is exported from LBMX to CAP#####.txt where # can be any alphanumeric character.
- 4) Import this renamed file in option 8.8.1 "Process CAP Files" and chose [LBMX] when asked where the spreadsheet came from.
- 5) Import this renamed file in option 8.8.2 "Process TPR Files" and chose [LBMX] when asked where the spreadsheet came from.

### **LBMX Columns for Co-op Deals**

**- Use the Grid View option in LBMX to configure these columns exactly as they are listed below.**

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Changes

Buy-In Promo Start Date

Buy-In Promo End Date

Buy-In Off Promo Start Date

Buy-In Off Promo End Date

Flyer Period

Department

UPC Code

Supplier Item Code

Brand

Pack Size

Description

Quantity

Featured Item

Line Notes

Item Status

Regular Case Cost

Promo Discount

Off Promo Discount

OI

MCB

Event Case Cost

Rebate Amount

Off-Shelf Rebate

Sale Unit Cost

Sale Retail

Margin Percent